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AND RESOURCED PROVISION FOR  
HEARING IMPAIRED CHILDREN  
Headteacher: Mrs C Findlay

6<sup>th</sup> March 2025

Dear Parents / Carers

### **Parent / Carer & Teacher Consultation Appointments**

We will be holding our Spring Term Parent / Carer Consultation Appointments on **Tuesday 25<sup>th</sup> and Thursday 27<sup>th</sup> March 2025**. These meetings will be a chance for you to discuss your child's progress and to agree any actions of support that might be needed for their future development.

In order to help maximise the opportunity for you all to participate, the meetings on Tuesday will be held virtually via School Cloud, whilst Thursday appointments will be in person in the school hall. As part of the Home School Agreement, I strongly urge parents / carers to arrange a meeting with their child's class teacher. Your involvement as supportive parents / carers is one of the most influential factors on your child's learning and progress.

### **Appointment – Booking Instructions**

*(please note, both Virtual and In Person appointments must be made online by following the instructions below)*

Please visit <https://manorjunior.schoolcloud.co.uk> to book your appointments.

A short guide on how to add appointments is attached to this email.

Please login with the following information:

Your Name (first name and second name)  
Your Email Address  
Child's First Name  
Child's Surname  
Child's Date of Birth

Virtual appointments last 9 minutes and the software automatically closes the meeting at this time. You are of course able to take less time, but please be aware that teachers are unable to extend the meeting slot and it will shut down. An onscreen countdown clock will be visible to help keep you on track.

In person appointments are also 9 minutes and will be held in our school hall. Please enter the school via the hall doors where you will be directed to your child's class teacher.

**Appointment bookings will close at 6 p.m. on Friday 21<sup>st</sup> March 2025.**

We look forward to meeting with you.

Yours sincerely

Mrs C Findlay  
Headteacher