



AND RESOURCED PROVISION FOR
HEARING IMPAIRED CHILDREN
Headteacher: Mrs C Findlay

Friday 28th February 2026

Dear Year 4 Parents & Carers,

Regarding our upcoming trip to the Harry Potter Studio Tour on Wednesday 4th March, here are a few final reminders and details:

1. **Please ensure your child is in school at 8:35 a.m. on Wednesday.** We will be leaving school at **8:50 a.m.** in order to start our tour on time at 10 a.m. The coach will not wait for any child who is late. On arrival at school, children should go to class as usual with their bag, coat and lunch. They will be registered quickly before lining up for the coach.
2. Our coach is due to be back to school at the later time of **3.45 p.m.** All children must be collected by an adult at this time unless they are due to attend Wraparound Care.
3. Your child should have a packed lunch (ideally in a disposable bag) and a drink (in a disposable carton or bottle, if possible). **FREE SCHOOL MEALS ONLY** - if your child has free school meals and you have requested a school packed lunch, this will be provided. If you have not requested a school lunch, please send your child with a packed lunch.
4. Your child should wear **school uniform or school PE kit** with a blue Manor School jumper, PE hoodie or cardigan. They may wear **trainers** instead of school shoes. Children will need to **wear a lightweight coat** that they can put in their rucksack if they get too warm. We may eat lunch outside if the weather allows.
5. Children will need to **bring a rucksack** to carry their lunch, drink and coat. We will have to go through security checks at the beginning of the tour so please make sure your child's bag only contains their lunch, drink and coat. **No other items** such as money, cameras, mobile phones or toys should be taken on the trip.
6. If your child suffers from travel sickness and requires medication for the return journey, please come in to school prior to the trip to complete a medical consent form. You will need to provide the medication with its full original packaging. Any medication that we keep in school (EpiPens, inhalers etc) we will bring with us.
7. Finally, we will not be looking in the shops during the trip. Children should not bring any money with them. Items can be purchased online through the Harry Potter website if you would like your child to have a souvenir.

Please speak to Mrs James or your child's class teacher as soon as possible if you have any questions or concerns about the trip.

Yours sincerely,

The Year 4 Team