

E-mail:  
adminoffice@manor-junior.hants.sch.uk  
Website:  
www.manorjunior.com



Fernhill Road, Farnborough  
Hampshire, GU14 9DX  
Telephone: 01252 544072

AND RESOURCED PROVISION FOR  
HEARING IMPAIRED CHILDREN  
**Headteacher: Mrs C Findlay**

25<sup>th</sup> February 2026

Dear Parents and Carers,

### **Parent/Carer & Teacher Appointments**

We would like to invite you to make an appointment for a face-to-face meeting with your child's class teacher. The main purpose of the meeting is to discuss progress and next steps.

The appointments will take place on Tuesday 17<sup>th</sup> March 2026 and Thursday 19<sup>th</sup> March 2026 between 4pm and 6.30pm. All appointments will take place in the school hall.

Each appointment is for ten minutes. Please indicate your preferred time slots below. Please also indicate if you have a child in another class and we will do our best to coordinate appointment timings. Requests will be allocated on a first come first served basis. Your child's teacher will confirm your appointment with a returned slip.

Kind regards

Mrs C. Findlay

## Parent/Carer & Teacher Appointments Request - March 2026

This section is to be completed by parents/carers

*Please complete and indicate if you have a child in another class. You only need to complete one slip per family.*

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

*Please tick your preferred time slots below.*

	Tues 17 <sup>th</sup> March	Thurs 19 <sup>th</sup> March
4.00-4.30pm		
4.30-5.00pm		
5.00-5.30pm		
5.30-6.00pm		
6.00-6.30pm		

✂-----

This section will be completed by the class teachers.

### Appointment confirmation.

Name	Class	Date	Time