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Fernhill Road, Farnborough Hampshire, GU14 9DX Telephone: 01252 544072

AND RESOURCED PROVISION FOR HEARING IMPAIRED CHILDREN Headteacher: Mrs C Findlay

15<sup>th</sup> October 2024

Dear Parents / Carers

## Parent / Carer & Teacher Consultation Meetings

We will be holding our Autumn Parent / Carer Consultation meetings on Tuesday 5<sup>th</sup> and Thursday 7<sup>th</sup> November. These meetings will be a chance for you to discuss your child's progress and to agree any actions of support that might be needed for their future development.

In order to help maximise the opportunity for you all to participate, the meetings on Tuesday will be held virtually via School Cloud, whilst Thursday appointments will be in person in the school hall. As part of the Home School Agreement, I strongly urge parents / carers to arrange a meeting with their child's class teacher. Your involvement as supportive parents / carers is one of the most influential factors on your child's learning and progress.

## Appointment – Booking Instructions

(please note, both Virtual and In Person appointments must be made online by following the instructions below)

Please visit <u>https://manorjunior.schoolcloud.co.uk</u> to book your appointments. Bookings can be made from midday on Tuesday 15<sup>th</sup> October and will close at 6.30 p.m. on Friday 1<sup>st</sup> November 2024.

A short video tutorial on how to access the software and make appointments can also be found here: <u>https://vimeo.com/473882995</u>

Please login with the following information:

Your Name (first name and second name) Your Email Address Child's First Name Child's Surname Child's Date of Birth Virtual appointments last 9 minutes and the software automatically closes the meeting at this time. You are of course able to take less time, but please be aware that teachers are unable to extend the meeting slot and it will shut down. An onscreen countdown clock will be visible to help keep you on track.

In person appointments are also 9 minutes and will be held in our school hall. Please enter the school via the hall doors where you will be directed to your child's class teacher.

We look forward to meeting with you.

Yours sincerely

Mrs C Findlay Headteacher